

ALPHADEZINE - WEBSITE SOP

In the following content, "We" refers to AlphaDezine and "You" implies the client for website designing project. "Design" means the sum total of conceptualization, design, content formatting and launch-ready version of a particular website project.

- ✓ Two options for website layout shall be provided within five days of receiving the advance payment. Your approval and or feedback needs to be made in the following two days, thereon.
- ✓ After approving and or sharing feedback, suggested changes shall be addressed within next two days.
- ✓ After completion of landing page, we shall proceed with working on the inside pages, which shall approximately take another three days to deliver.
- ✓ After the approval of inside pages, it shall take 15 to 20 more days to deliver complete website design (depending on the total number of pages that need to be created).
- ✓ We shall not be able to provide designs until we have received all the required content and or information relevant to the website, from your end.
- ✓ Any delay in approval and or feedback from your end will cause an unavoidable increase the timeline of the project, for which, we cannot be held responsible.
- ✓ In case, you don't have a hosting plan for your website, then we can provide you the same, against which, complete payment has to be made, before commencing the project.